

3. The AUDITORIUM MANAGER has complete control and final say of volume levels within Raidel Auditorium.
4. No changes to the light board channel assignments or the sound board inputs or equalizers may be made without permission of the Auditorium Manager.

STAGE:

1. The stage area contains many hazards, therefore only cast, crew and instructors will be allowed backstage during any rehearsal or performance-NO VISITORS/OBSERVERS.
2. No one is allowed access to the stage area unless the Auditorium Manager (or LHS Drama Club Director or Music Instructor) is present.
3. No one is permitted to work alone in the stage area. In case of injury or incident, there must be another person present to render aid or seek assistance.
4. No one may operate the fly systems without the prior permission AND supervision of the Auditorium Manager (or LHS Drama Club Director)
5. No one may change the curtains, rigging, or pin, tape, or otherwise attach objects to the curtains.
6. The use of the auditorium does not include the use of scenic materials, flats, drops, etc. (except LHS Drama Club)
7. The use of pyrotechnics which employ actual flames are prohibited. Also prohibited are flaming batons, fireworks (including sparklers), and any other types of open flames.
8. The stage area must be kept clear of all trash, debris, furniture, equipment and set pieces not being used during a production.
9. No lit candles or oil lamps may be used on stage without prior permission of the Auditorium Manager.
10. Stage lighting and electrical work must be supervised by the Auditorium Manager (or the LHS Drama Club Director).
11. All TAPE must be removed from the stage floor immediately at the conclusion of the event. →PLEASE USE GAFFERS TAPE ONLY!
12. LOAD IN: School groups may drop off props, scenery and equipment any time during high school hours (preferably between 9:00am & 1:00pm) Non-school groups should include load in time in their hours requested in the rental agreement.
13. DO NOT BLOCK access to fire hoses and extinguishers.

GENERAL:

1. The performing group is responsible for removing all evidence of its performance (i.e. props, scenery, costumes, tape, signs, programs etc.) immediately following the performance.
2. The use of the Auditorium by non- Lakeview School groups does not include the use of the Grand Piano or any other music equipment without prior permission and supervision of the Auditorium Manager. A tuning fee will be assessed for use of the Grand Piano.
3. ALL AISLES LEADING TO EMERGENCY EXITS MUST REMAIN CLEAR AT ALL TIMES AS PER FIRE CODE. (including pit area in front of stage)
4. A first Aid Kit for minor issues is maintained in the Auditorium Managers office. An AED is located in the South Lobby
5. . Items not included in the above restrictions are at the discretion of the Auditorium Manager.

_____ by signing you agree to abide by all policies and restrictions.