LAKEVIEW LOCAL SCHOOL DISTRICT

2024-2025 Open Enrollment
Application Procedure for NEW Students

The following grade levels are **OPEN** for school year 2024-2025:
4, 7, 8, 9, 10, 11 and 12

The following grade levels are **CLOSED** for school year 2024-2025:
K* (Wait List), 1, 2, 3, 5, 6

Applications will be available at a link here and in the high school lobby between the hours of 7:30 a.m. and 3:00 p.m. on regularly scheduled workdays beginning March 1, 2024 through March 29, 2024.

A separate open enrollment application must be completed in full for each child. In addition, legible copies of the following documents must be submitted with each child’s application:

- Immunization Records
- Certified Birth Certificate
- Last Report Card. If high school student, include transcripts.
- Custody Papers, complete with court stamped date and all signatures, if applicable.
- Copy of current IEP and ETR, if applicable.
- Copy of current 504 Plan, if applicable.
- Two Valid Proofs of Residency – All proof of residency documents must be current and show custodial parent/guardian’s name and complete address. Driver’s License does not qualify as valid proof of residency.

Document copies will not be accepted at a later date and cannot be faxed, mailed or emailed. Incomplete applications will not be considered.

Completed applications, along with separate copies of all required documents attached to each individual child’s application, should be placed in an envelope and returned to the drop box in the high school lobby no later than March 29, 2024. Do not mail/fax/email completed applications. Applications submitted after March 29 will not be accepted for consideration.

Parents will be notified by US mail of the district’s decision to approve or deny their child’s application by the end of the last week of April. No information on the status of an application will be given by telephone.
Upon acceptance, the following documents/procedures are required and must be submitted before admittance to Lakeview Schools:

- Social Security Card
- Verification of Student Registration in Home School District. This form will be provided to those students accepted via open enrollment.
- Parent must enroll the student through the OneView electronic registration program and comply with all enrollment procedures.

Additional information:

- Submission of an application for your child does not guarantee approval for open enrollment. Placement availability at grade levels will vary based on Lakeview resident student enrollment within each grade. Enrollment will be on a limited basis for the 2024-2025 school year.

- All approved enrollments are in effect for the current school year only and may be discontinued at the discretion of the participating board of education in subsequent years. You must re-apply for open enrollment each school year.

- Students who have an outstanding financial obligation to their previous school or district will not be eligible for open enrollment approval.

- **Transportation of students accepted under open enrollment shall be the sole responsibility of their parents/guardians.** If we determine that there is an open seat on a bus, existing bus routes may be used to assist parents only if prior permission has been granted by the Lakeview Local Schools Transportation Department. This determination cannot be made until approximately mid-September. Existing bus routes will not be altered.

- Applications shall be considered on a first-come, first-served basis with an assurance that the following order for placement will be followed:
  a) Lakeview resident students will not be displaced.
  b) Students currently attending Lakeview Local Schools pursuant to the inter-district open enrollment policy per capacity limits.
  c) First-time open enrollment students.

- Open to eligible students within the State of Ohio.
LAKEVIEW LOCAL SCHOOL DISTRICT
Open Enrollment Application 2024-2025 School Year
(Please print)

Name of Student _______________________________________ Date of Birth ______________
Grade Level of Student for 2024-2025 School Year _________________ Gender ______________
Custodial Parent(s)/Guardian(s) __________________________________________________________
Address __________________________________________________________

Street                   City                  State                  Zip Code
Home Telephone            Work Telephone
School District of Residence

Address _______________________________________________________________________
Reason applying for open enrollment ________________________________________________
(Use the back if needed)

Please Answer YES or NO
A. _____ Do grandparents or relatives reside in the Lakeview Local School District?
   Name and Relation ____________________________________________________________
   Address ________________________________________________________________
B. _____ Is your child enrolled in Special Education Classes? If yes, Include copy of IEP.
C. _____ Has your child been expelled or suspended for more than 10 days during the
   2023/2024 school year?

I understand that I must submit copies of the following information by 3:00 p.m. on Friday, March 29,
2024 with this application in order for it to be complete and acceptable. I also understand that if my child
is accepted, additional documentation will be required and that I must reapply on an annual basis.

COPIES OF ORIGINAL DOCUMENTS WILL NOT BE MADE AT SCHOOL OFFICES.
ALL INFORMATION MUST BE COMPLETE.

• Immunization Records
• Birth Certificate
• Last Report Card. If high school student, include transcripts.
• Custody Papers (if applicable) complete with court stamped date and all signatures
• Two Proofs of Residency – All proof of residency documents must be current and show
  custodial parent/guardian’s name and complete address. (Driver’s License does not qualify as
  proof of residency.)
• One Proof of Lakeview Relative’s Residency (if applicable to “A” above)

I have read the procedures for open enrollment and I understand that the falsification of any of the above
information will void the open enrollment application.

_____________________________ /________________________
Signature of Parent/Guardian          Received by          Date
Approved _____  Denied _____
By_________________________________________